October CCFM Advisory Board Meeting

Wednesday, October 8, 2025

In attendance: Jane Sewell, Judy Fortin, Beverly Humbert, Marty Hackett, Ted McNett, Emily Miller, Matt Luzuriaga.

Ted McNett called the meeting to order at 9:34am.

September meeting minutes- one edit to the spelling of Beverly's last name.

- Matt moved to approve, Marty seconded- Minutes have been approved with the edit.

President's Report- Jane Sewell for Tony Richardson

- Pavillion construction is finished and Stambaugh's will be here soon to repair the ground and concrete around the structure. Electricity was supposed to be run to the pavilion and to date, it has not been. Jane making sure that the County is aware we will need electricity run to the pavilion. Working with the department of public works to make sure the plans and bids included electricity. The group also discussed installing a water line to the structure.
- Caretaker position remains open. Jane has applicants and has been corresponding with the applicants. After a conversation regarding the responsibilities and arrangements, most are no longer interested in the role. The group continues to brainstorm ideas on candidate recruitment.
- Will have a celebration of Jack & Jim at the Traditional Arts festival this weekend. It will be a public declaration that Jack & Jim are owned by the Farm Museum. A proclamation will be declared by the County Commissioners. We expect many traditional artisans to attend the event.

Commissioner's Report- Joe Vigliotti (absent/sick)

Manager's Report- Jane Sewell

- Ann Gilbert starts tomorrow as our new Volunteer coordinator.
- Land management has yet to approve the placement of the Mill.

New Business

- Beverly announced that the theme for the holiday tour is "A Reel Christmas"- themed on Christmas movies. She is working with Mackenzie to plan and execute the decorations of the exhibits. She requests that our board submit photos of ourselves from past Christmases to display and distributed a list of items she is looking for to complete the displays.

- Group discussed providing a light breakfast for the CCFM team to thank them for their dedication to CCFM during the time the property has been without a caretaker. Beverly will make arrangements.

Motion to close the meeting at a10:42am by Ted McNett and seconded by Marty Hackett.

Meeting adjourned at 10:42 am.

Next Meeting: Wednesday, November 12, 2025 at 9:30am.